

SUNDIAL LODGE – OWNER PARKING PERMITS

October 13, 2023

Sundial Homeowners,

As we prepare to start the new paid parking service on November 1, 2023, the HOA will be issuing new owner parking permits to replace previous permits. All Seasons HOA Management will coordinate the distribution of these new passes over the next two weeks or as needed after the November 1 start date.

Here is what you need to know:

1. New permits are required to be displayed as of November 1, 2023. Old passes will no longer be valid and can be discarded.
2. Only one parking permit is available per unit owned.
3. Owner Permits are for unit owner, owner family, and invited guests. Only vehicles displaying the approved new permits or registered as noted below will have complimentary parking. All other parking for owner's additional vehicles, family members and guests are subject to paid parking if they do not have an owner parking permit properly displayed.
4. Owners can choose **ONE** of three options for an approved parking permit:
 - a. **Hangtag Permit** - This option is a 5" X 3" plastic hangtag that can allow owners to transfer the permit between different vehicles and users as authorized by the unit owner. The hangtag must be either hung from the rearview mirror or on the dashboard.
 - b. **Window Decal** – This option is for a 2" X 2" window decal that clings to the inside of the front of the windshield or rear window. The decal can be transferred, but intended for owners that want an easy pass to keep in a single vehicle.
 - c. **Single Registered Vehicle License Plate** – Unit owners can identify a single vehicle approved for parking without displaying a hangtag or decal. Unit owner will provide the make, model, color, and license plate. This option cannot be transferred and limits the unit owner to only a single approved vehicle.
5. To obtain the new permits, owners will receive an initial online link to choose **ONE** of the above options that will be good for one year and you will be asked the preferred method of delivery. All Seasons HOA Management will issue the permits prior to November 1 or make them available after that date for convenient pick up at our corporate office in Park City (1794 Olympic Parkway, Suite 200, Park City, UT 94098 – Mon-Fri – 9am-5pm). **Owner Permits will not be available at Sundial Lodge, only at ASHM office. It is highly recommended that you coordinate pick up by emailing info@sundialhoa.com in advance.**
6. Replacement permits, decals and change of authorized license plate will require a fee to the HOA. In the first year (through October 31, 2024) the first replacement or change will be \$75.00. Each subsequent request in the that first year will be \$150. The fees will reset for the next year on November 1, 2024. Replacement fees will cover the cost of the new permit, plus the administration and management of terminating the lost permit with the vendor.
7. Any vehicle parked in the Sundial Lodge garage starting November 1, 2023, that is not properly displaying a valid parking permit or registered owner vehicle, or paid for parking will receive a ticket and fine from the HOA's contracted parking enforcement vendor Diamond Parking. This includes rental cars that will have fees tracked to the vehicle renters.

With any questions or for further assistance – please contact us at info@sundialhoa.com

THANK YOU!